ANNOUNCEMENT – GRADUATE STUDENT TRAVEL AWARDS

For Travel to Professional Meetings

SPRING AWARD PERIOD: January 1 – December 31, 2013
APPLICATION DEADLINE (Student application to Graduate Program): March 15, 2013
APPLICATION DEADLINE (Program nominations to Graduate Studies): April 15, 2013
AWARDS ANNOUNCED WEEK OF: May 13, 2013

The Graduate Council Committee on Graduate Student Support is now accepting applications for graduate student awards for travel to meetings of nationally and internationally recognized professional societies to be held between January 1 through December 31, 2013.

ELIGIBILITY
Graduate students at or near the completion of their studies who have not previously received this award and who are presenting a research paper (acceptance of paper may be pending at time of application) are eligible. Students must be in good academic standing and are required to hold and maintain a minimum GPA of 3.0. Applicants must be registered graduate students. Students on PELP (Planned Educational Leave Program) are not eligible for this award. Students on Filing Fee status may apply. Travel must take place during the award period (see above).

AWARD
Award amounts vary depending on the destination of travel. Only actual expenditures up to the award amount are allowable under the UC Davis Policy and Procedure Manual, Chapter 300 Travel and Transportation (http://manuals.ucdavis.edu/ppm/contents.htm#300).

- All international travel $1,000
- Domestic travel outside of California $500
- Hawaii and Alaska (exception) $1,000
- Travel within California $250

Disabled student applicants, whose disabilities require the assistance of a personal attendant, may also request an award for the attendant’s travel.

APPLICATION PROCEDURE
The application can be found at http://gradstudies.ucdavis.edu/ssupport/external_travel.html.

March 15, 2013: Graduate students submit their completed application and supporting materials to their Graduate Program Coordinator. Supporting materials needed:
- An abstract of the paper or presentation
- A letter (or e-mail) of acceptance, a formal invitation, or a printed program as evidence of acceptance – indicate “Pending” on the application if written confirmation has not yet been received. (Funds, if awarded, will be released when Graduate Studies has received evidence of acceptance)
- A list of the applicant’s publications and awards
- Documentation of overall academic record or transcript (an unofficial copy attached by your graduate program coordinator) is acceptable. Unofficial transcripts from SISWEB will not be accepted.
- A letter of recommendation from major professor
- Please submit a separate application for each conference you are attending.

April 15, 2013 (before 5:00 p.m.): Graduate program chair submits a maximum of THREE ranked applications to Graduate Studies, 250 Mrak Hall, for the Graduate Student Support Committee’s review.